



DALLAS TELECOLLEGE MILITARY EDUCATION PROGRAM  
[www.dallastelecollege.dcccd.edu](http://www.dallastelecollege.dcccd.edu)





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## BENEFITS OF DISTANCE LEARNING

The best part of distance learning is removing obstacles keeping you from obtaining your education goals. Your classroom can be virtually anywhere you have access to the Internet and email. Your full schedule of military, family and community commitments no longer can keep you from going to college.

We have some of the lowest tuition in Texas. Our open enrollment can put college on your schedule. With the member colleges of the DCCCD independently accredited through the Commission on Colleges of the Southern Association of Colleges and Schools and membership in the Servicemembers' Opportunity Colleges (SOC) network, our courses transfer to all Texas state colleges and universities as well as most institutions of higher learning nationwide.

- **Affordable**
- **Flexible**
- **Accredited**
- **Transferable**





All the steps needed to apply and register through Dallas TeleCollege are available online. Please review the steps outlined below. Then, follow these steps and provide all of the requested information. Remember that leaving something out will only delay the process and could keep you from getting in the course or section you want.

**If you have questions, contact:**

Distance Learning Admissions  
9596 Walnut St.  
Dallas, TX 75243-2112  
972-669-6431  
military\_programs@dcccd.edu

**1. Visit [www.dallastelecollege.dcccd.edu](http://www.dallastelecollege.dcccd.edu) and review the Admission Criteria to be sure you are eligible to enroll.**

**2. Go to the online Class Admissions Form, create an account and complete and submit the application.**

**3. Contact Distance Learning Academic Advising by email, web form or telephone for information of pre-admissions testing (if any) and help in selecting courses.**

**4. Review the online schedule of classes. Remember, the most popular courses start every few weeks as "Open Enrollment."**

**5. Complete the registration request (approximately 24 hours after you submit your online admission application).**

**6. Fax Tuition Assistance approval form to 972-669-6409.**

**7. Order course materials via our website.**

**8. Attend class at <http://ecampus.dcccd.edu>**

**Please note all applicants must also provide:**

- **Proof of Residency**
- **Official Transcripts:**  
*High School Graduates:* Official high school transcript, showing date of graduation.  
*College Transfers:* Official transcript(s) for ALL PREVIOUS work attempted

The College has an "open door" admissions policy. It ensures that all who can profit from the post-secondary education have an opportunity to enroll. The College requires certain assessment procedures or placement tests for use in course placement. Assessment is not used to determine admission except for students concurrently enrolled in high schools and for those seeking to enroll in "special admissions" programs. Students under the age of 18 or without a high school diploma or G.E.D. may be approved for admissions under special circumstances. Texas students will be required to complete TSI or alternate assessment as stipulated by the State of Texas.



Course credit may be transferred to Dallas TeleCollege and applied towards an associate's degree. Transferred credit must be from a recognized placement exam (AP, CLEP, DANTES, etc) or a lower division course from a regionally accredited college, university or technical school. Acceptance and application of such credits is solely at the discretion of the registrar and must be based on review of official transcripts.

Please request transcripts from all previous institutions attended (even if you are not seeking to transfer the credit) be sent to:

Dallas TeleCollege  
Distance Learning Advising  
9596 Walnut Street  
Dallas, TX 75243

Transcripts must be received in official, sealed condition.

**Transferring to Other Institutions:**

Courses taken through Dallas TeleCollege are transferable to all Texas state colleges and universities as well as most regionally accredited institutions of higher education nationwide. Dallas TeleCollege, through the DCCCD, has articulation agreements

with leading distance education partner institutions so students may transfer to complete their bachelor degree online. *(Before transferring, you may wish to consider the Associate of Arts core transfer degree option. Ask an advisor for more information.)*

**Some of our Distance Learning partners include:**

- Capella University*
- Excelsior College*
- Fort Hays State University*
- Governors State University*
- Jones International University*
- Saint Leo University*
- Thomas Edison State College*
- University of Maryland University College*
- University of Phoenix*

**Transfer credit towards an associate degree with our friends at:**

- Central Texas College*
- Coastline College*
- Vincennes University*
- SOCCOAST-2 Network*
- SOCNAV-2 Network*

The DCCCD recognizes formal articulation agreements with these and other regionally accredited institutions. Transfer of credit is not automatic. It is always recommended that you check with the institution to which you intend to transfer the credit to ensure transferability. The full text of these agreements is available on our website.

## CERTIFICATE PROGRAMS

- **Computer Information Technology: Personal Computer Specialist**
- **Computer Information Technology: Personal Computer Technician**
- **Computer Information Technology: Software Programmer/Developer Assistant**
- **Computer Information Technology: UNIX Administrator**
- **Computer Information Technology: Web Developer Specialist**
- **Management**
- **Management: Supervisor**
- **Office Technology: Administrative Support**
- **Office Technology: Software Application Specialist**
- **Office Technology: Office Assistant**

If choosing a degree plan is a bit overwhelming, a certificate program may be the best place to start. Technical and occupational certificates concentrate on skills in specific program areas. They can give you a boost in knowledge and in your career. When you decide to continue, the certificate courses easily transition into a corresponding Associate of Applied Arts degree plan.

## ALTERNATIVE CREDIT OPTIONS

You might be closer to your degree than you think. College credit isn't just awarded in the classroom. In addition to recognizing most credit hours transferred from another regionally accredited institution, you may be eligible to receive academic credit for your military training or test out for even more credit. Just remember that 25% of your degree credit hours must be taken from the DCCCD. Credit for military training is based on review of military transcript (such as SMART and AARTS). Contact us to request a SOC student agreement.

- **CLEP Tests**
- **DANTES Exams**
- **Credit for Military Training**
- **Advanced Placement (AP) Credit**
- **Portfolio Evaluation**





## NAVY COLLEGE PROGRAMS

- **Earn College Credit While Deployed**
- **Obtain Tuition Assistance**
- **Receive Credit For Military Training**
- **Earn A Degree Or Transfer Your Credits**

Through partner programs such as the Navy College Distance Learning Partnership (NCDLP) and Navy College Program for Afloat College Education (NCPACE), Sailors (and qualifying Marine Corps commands) can continue to work toward a college degree while on active duty and deployed to remote locations or aboard participating surface ships and submarines. Class schedules and assignments are designed with the flexibility to work around operational tempo.

## DALLAS COUNTY COMMUNITY COLLEGES ONLINE

Distance learning courses from Dallas TeleCollege provide a solution for completing your educational goals while serving on active duty. Dallas TeleCollege provides everything you need to be a college student via the Internet.

Not only do we deliver college courses through an online classroom environment augmented by DVD, CD-ROM and streaming media, but we offer student services online as well.

Students can be advised, apply for admission, register for classes, order course materials and attend class- all with an Internet connection.

Each semester, Dallas TeleCollege offers over 150 different courses and often more than 750 class sections completely at a distance with no on campus requirements. If the traditional academic calendar doesn't work for you, then look for our most popular courses to be offered about every 3 - 4 weeks as open enrollment.

- **Order Books Online**
- **Attend Class Online**
- **Register Online**
- **Get Academic Advising Online**



**Course Requirements for the AA Degree****COMMUNICATIONS:****9 Credit Hours***Select each of the following:*

English 1301 (a grade of "C" or better required), English 1302, and either Speech 1311 or 1315 (a grade of "C" or better required)

**MATHEMATICS:****3-4 Credit Hours***Select one from the following:*

Math 1314, 1324, 1332, 1333, 1348, 1414, 2342, 2412, 2442 or higher level (A grade of "C" or better required.)

**LAB SCIENCES:****8 Credit Hours***Select two from the following:*

Biology 1406, 1407, 1408, 1409; Chemistry 1405, 1407, 1411, 1412; Geology 1401, 1403, 1404, 1445; Physics 1401, 1402, 1405, 1407, 1411, 1412, 1415, 1417, 2425, 2426

*NOTE: This requirement cannot be met by using the following combinations: BIOL 1406 and 1408; CHEM 1405 and 1411; PHYS 1401 and 1405; PHYS 1401 and 2425; PHYS 1405 and 2425***SOCIAL/BEHAVIORAL SCIENCES:****15 Credit Hours***Select each from the following:*

History 1301, 1302; Government 2301, 2302

*Select one from the following:*

Anthropology 2346, 2351; Economics 1303, 2301, 2302, 2311; Psychology 2301, 2314, 2316; Sociology 1301, 1306, 2319

**HUMANITIES/VISUAL AND PERFORMING ARTS:****9 Credit Hours***Select one from each of the following groupings:*

1. Arts 1301, 1303, 1304; Dance 2303; Drama 1310, 2366; Humanities 1315; Music 1306, 1308, 1309

2. English 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333

3. Cultural Studies 2370; History 2321, 2322, 2380, 2381; Philosophy 1301, 2306, 2307, 2316, 2317; Religion 1304

**INSTITUTIONAL OPTIONS:****4 Credit Hours***Select each from the following:*

Physical Education 1164 and Computer Science 1300 or higher level COSC course

**ELECTIVE CREDITS:****13 Credit Hours**

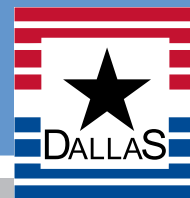
Select any 13 hours of elective college credit courses other than those with the prefix of BCIS, BIOL, CHEM, COSC, ENGR, GEOL, MATH or PHYS

**TOTAL:****61-62 Credit Hours****Degree Code: AA.ARTS***In order to be eligible to receive this AA degree, a student must:*

1. Complete a minimum of 61 credit hours including all the required courses listed.
2. Earn a grade of "C" or better in English 1301, either Speech 1311 or 1315, and the selected college-level mathematics course;
3. Receive a GPA (2) of at least 2.00 ("C");
4. Meet all Texas Success Initiative (TSI) standards and course prerequisites; and
5. Complete at least 25% of the credit hours required for graduation through instruction by the college awarding the degree.

*Receiving institutions are not required to accept a grade below "C" in transfer.**Students who plan to transfer must work closely with an advisor.***Degree Code: AS.FS.BUSINESS***In order to be eligible to receive this AA degree, a student must:*

1. Complete a minimum of 61 credit hours including all the required courses listed;
2. Earn a grade of "C" or better in English 1301, Speech 1315, and Math 1324;
3. Receive a GPA (2) of at least 2.00 ("C");
4. Meet all Texas Success Initiative (TSI) standards and course prerequisites; and
5. Complete at least 25% of the credit hours required for graduation through instruction by the college awarding the degree.

*This plan is an official Field of Study Degree approved by the Texas Higher Education Coordinating Board***Course Requirements for the AS Degree Business Field of Study****COMMUNICATIONS:****9 Credit Hours***Select each of the following:*

English 1301 (a grade of "C" or better required), English 1302, and Speech 1315 (a grade of "C" or better required)

**MATHEMATICS:****3 Credit Hours***Math 1324 (A grade of "C" or better required.)***LAB SCIENCES:****8 Credit Hours***Select two from the following:*

Biology 1406, 1407, 1408 and 1409; Chemistry 1405, 1407, 1411, 1412; Geology 1401, 1403, 1404, 1445; Physics 1401, 1402, 1405, 1407, 1411, 1412, 1415, 1417, 2425, 2426

*NOTE: This requirement cannot be met by using the following combinations: BIOL 1406 and 1408; CHEM 1405 and 1411; PHYS 1401 and 1405; PHYS 1401 and 2425; PHYS 1405 and 2425.***SOCIAL/BEHAVIORAL SCIENCES:****15 Credit Hours***Select each of the following:*

History 1301, 1302; Government 2301, 2302; Economics 2301

**HUMANITIES/VISUAL AND PERFORMING ARTS:****9 Credit Hours***Select one from each of the following groupings:*

1. Arts 1301, 1303, 1304; Dance 2303; Drama 1310, 2366; Humanities 1315; Music 1306, 1308, 1309

2. English 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333

3. Cultural Studies 2370; History 2321, 2322, 2380, 2381; Philosophy 1301, 2306, 2307, 2316, 2317; Religion 1304

**INSTITUTIONAL OPTIONS:****5 Credit Hours***Select each of the following:*

Physical Education 1164 and BCIS 1405

**REQUIRED BUSINESS FIELD OF STUDY COURSES:****12-15 Credit Hours***Select each of the following:*

Accounting 2301 or 2401 and 2302 or 2402; Economics 2302; Math 1325 or 1425

**TOTAL:****61-64 Credit Hours***Student's transcript will indicate the Field of Study has been completed upon successful completion of the following courses: Speech 1315; Economics 2301 and 2302; BCIS 1405; Accounting 2301 or 2401 and 2302 or 2402; Math 1325 or 1425.*



# Dallas TeleCollege

DALLAS COUNTY COMMUNITY COLLEGES



**Dallas TeleCollege**  
**Office of Military Programs**  
**9596 Walnut Street**  
**Dallas, Texas 75243**

**972-669-6431 or**  
**888-468-4268 outside Dallas**  
**fax 972-669-6409**

**[www.dallastelecollege.dcccd.edu](http://www.dallastelecollege.dcccd.edu)**